

**ELEVATOR SAFETY BOARD**  
**Meeting Minutes**  
**January 25, 2023**

**I. Call to order**

Chairperson Kerry Dixon called the meeting to order at 9:00 a.m. The meeting was held in-person and via a remote conferencing service.

**II. Roll call**

Members present: Kerry Dixon, Chairperson  
Craig Clabaugh, Vice-Chairperson  
Amy Infelt (via remote conferencing), Secretary  
Marvin Schumacher  
Troy Tillerias, (via remote conferencing)  
Lanny Zieman

Members absent: None

Ms. Caroline Barrett, Assistant Attorney General.

**III. Approval of agenda**

Ms. Dixon noted a correction to the agenda. Items for Action (B) –E2022-028 YMCA of Washington County withdrew their waiver request prior to the meeting. Mr. Zieman moved to approve the agenda as amended. Mr. Schumacher seconded. The board approved the motion unanimously.

**IV. Approval of minutes from November 30, 2022**

Mr. Schumacher moved to approve the minutes from November 30, 2022 and Mr. Clabaugh seconded. The board approved unanimously.

**V. Items for Action**

- A. *Postponed petition for a temporary waiver from Merle Hay Mall Food Court (E2022-024)*

The petitioner for this waiver request was not in attendance.

Mr. Clabaugh moved to deny the waiver request and Mr. Zieman seconded. The board moved to deny unanimously.

- B. *Petition for a temporary waiver from Myrtue Medical Center (E2023-001)*

Mr. Drew Becker, Director of Facilities with Myrtue Medical Center, presented information to the board regarding the waiver.

The board agreed that this single waiver request be divided into two parts as they address different items.

Mr. Matt Mitchell, Manager of the Elevator Division, remarked that the petitioner meets the exemption rule for the sump pump with both elevators that was mentioned in the petition.

E2023-001A (ID 2812 East)

Mr. Zieman made a motion to approve the waiver request with the following conditions: 1) Signage states “Caution, Low Overhead Clearance painted in 1” letters of contrasting color in the hoistway on the machine room door. 2) Caution tape is to be placed on all low overhead areas within the

E2023-001 (ID 2814 West) – Mr. Schumacher moved to grant this waiver with the following conditions 1) A 79” fencing with group 1 security locking with self-closing, self-locking gate that will reject a 2” ball. 2) No additional mechanical equipment will be added within this space. 3) Plans will be provided to the Division of Labor staff to review for required clearance. Mr. Zieman seconded and the board approved unanimously.

### *C. Petition for a temporary waiver from Saddlery Properties (E2023-003)*

Mr. Steve Linn, Manager with Saddlery Properties, presented information to the board regarding this waiver request.

Mr. Clabaugh moved to approve the waiver with the requirement to install a plastic shield to divert any leakage away from the top of the elevator tanks. This condition is to be completed within 6 months. Mr. Schumacher seconded the motion and the board approved.

## **VI. Rules Review Assignments**

The board agreed to postpone Rules Review Assignments due to an Executive Order with the current moratorium on rule making from the Governor.

## **VII. Division of Labor Report**

Labor Commissioner Rod Roberts addressed the board regarding his retirement from state service that is effective Tuesday, January 31<sup>st</sup>. Executive Officer Mary Montgomery will also be leaving her position that same day. Mr. Roberts thanked the board for their service. In the meantime, Mr. Ryan West with Iowa Workforce Development, will serve as Interim Commissioner until a new one is appointed by the Governor. Mr. Joe Mullen and Mr. Russ Perry will be working with Mr. West during the transition on his behalf of the Division of Labor. Commissioner Roberts also announced that one of the Governor’s primary initiatives is to realign the state programs condensing into fewer departments. The Division of Labor will be moving from Iowa Workforce Development to the Department of Inspections and Appeals – D.I.A.L. – under the leadership of Director Larry Johnson. This transition will take place starting July 1<sup>st</sup>. Ms. Dixon thanked Commissioner Roberts for his service on behalf of the board.

## **VIII. Communications**

Mr. Joe Mullen spoke to the board regarding appointments. April 30, 2023, Mr. Schumacher and Ms. Infelt terms will come to end. Mr. Mullen stated that if either would like to reapply they should do so online. Ms. Infelt stated she would not be interested in renewing her term with the board. There are also three vacancies remaining which will mean there will not be a quorum. If anyone has questions they may contact Mr. Mullen.

Mr. Clabaugh led a discussion regarding sprinklers in the pit and sump pumps. Ms. Dixon suggested this should be addressed during rules review.

**IX. Next meeting dates**

- Wednesday, March 29, 2023, at 9:00 a.m. to be held in-person with a remote option.
- Wednesday, May 10, 2023, at 9:00 am to be held in-person with a remote option.

**X. Next meeting agenda**

- None at this time

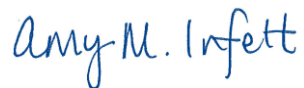
**XI. Public comments**

None.

**XII. Adjournment**

Mr. Schumacher moved to adjourn the meeting and the board approved. The meeting adjourned at 9:57 a.m.

Respectfully submitted,



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Ms. Amy Infelt, Secretary