

ELEVATOR SAFETY BOARD
Meeting Minutes
November 30, 2022

I. Call to order

Chairperson Kerry Dixon called the meeting to order at 9:01 a.m. The meeting was held in-person and via a remote conferencing service.

II. Roll call

Members present: Kerry Dixon (via remote conferencing), Chairperson
Craig Clabaugh, Vice-Chairperson
Amy Infelt (via remote conferencing), Secretary
Marvin Schumacher
Troy Tilleraas
Lanny Zieman

Members absent: None

Ms. Caroline Barrett, Assistant Attorney General.

Ms. Dixon, Board Chairperson, made a statement for the board record regarding the passing of Jim Baedke, Division of Labor Safety Coordinator. Ms. Dixon conveyed that they will miss Jim's presence and counsel to the board. The board expressed their condolences to Jim's family.

III. Approval of agenda

Mr. Tilleraas made a motion to approve the agenda. The board approved the motion unanimously.

IV. Approval of minutes from September 7, 2022 and October 19, 2022

Mr. Schumacher moved to approve the minutes from September 7, 2022 and October 19, 2022. The board approved unanimously.

V. Items for Action

A. Petition for a temporary waiver from Merle Hay Mall Food Court (E2022-024)

Mr. Joel Templeman, Attorney, and Donna Stapleton, General Manager for Merle Hay Mall spoke to the board members regarding the next three waiver requests.

After discussion, the board moved to postpone this waiver until the next meeting regarding Merle Hay Food Court (E2022-024) to allow the petitioner time to pursue making the unit dormant. Once the unit is made dormant, the petitioner may withdraw this request.

Ms. Caroline Barrett, Assistant Attorney General, arrived at the meeting.

B. Petition for a temporary waiver from Merle Hay Mall Centre (E2022-025)

Ms. Infelt made a motion to approve the temporary waiver request for three years and not have it be fully decommissioned, with the following conditions: 1) The power from the disconnect to the controller is removed. 2) Secure the hoistway doors on the level where the car is parked. 3) A full load safety test will be required when the car is returned to service.

The board approved the motion.

C. Petition for a temporary waiver from Merle Hay Tower (E2022-026)

Mr. Clabaugh moved to deny the waiver. After a discussion, Mr. Clabaugh rescinded his motion in favor of making a new motion to grant a waiver to allow 90 days for the owner to bring the existing elevator into compliance with A17.3. The motion was seconded and the board approved unanimously.

D. Petition for a permanent waiver from Big Sky Properties (E2022-027)

Mr. Schumacher and Mr. Tilleraas recused themselves from the waiver request due to the potential of conflict of interest.

Mr. Alberto Garcia of Big Sky Properties spoke to the board regarding this waiver request.

Mr. Zieman moved to approve the waiver request with the following conditions: 1) Drain pans will be provided for any pipes that route directly over the elevator equipment. 2) No additional non-elevator equipment shall be stored or installed in the elevator equipment room. 3) The waiver will be subject to review if the elevator is modernized.

The board approved the motion with Mr. Tilleraas and Mr. Schumacher abstaining.

Mr. Schumacher and Mr. Tilleraas returned to the meeting.

E. Petition for a permanent waiver from YMCA Washington County (E2022-028)

Ms. Amy Schulte, C.E.O., spoke to the board regarding this waiver request.

Mr. Clabaugh moved to postpone action on this waiver until the January board meeting. This allows the petitioner time to discuss with their board the cost of decommissioning it for potential sale. The board approved the motion unanimously.

F. Petition for a permanent waiver from University of Iowa Hospitals & Clinics (E2022-029)

Ms. Jessica Clark of Shive-Hattery, Mr. Michael Noonan, University of Iowa Design & Construction and Mr. Ken Bronson, University of Iowa Hospitals and Clinics Capital Management presented information to the board regarding this waiver request.

Mr. Zieman moved to approve the waiver request with the following conditions: 1) The door will have a "Low Overhead" sign. 2) Authorized Personnel Only sign shall be posted. 3) Warning tape will be placed on the structural beam, as well as to the door frame. 4) The beam shall be padded. 5) No new non-elevator equipment shall be put into the machine room. The board approved the motion.

Division of Labor Report

Mr. Joe Mullen, Labor Division Administrator, provided an overview of term statuses of the board members.

Mr. Victor Kennedy, Chief Financial Officer at IWD on behalf of the Division of Labor, provided the financial report regarding the Elevator Division.

VI. Communications

Mr. Tillerias mentioned the information that was submitted to the board regarding Waupaca Elevators and the safety issues surrounding those units. Ms. Dixon recommended this be put on the next meeting agenda and the Division of Labor provide information.

VII. Next meeting dates

Wednesday January 25, 2023, at 9:00 am to be held in-person with a remote option.
Wednesday, March 8, 2023, at 9:00 a.m. to be held in-person with a remote option.

VIII. Next meeting agenda

- Postponed petition for temporary waiver Merle Hay Mall Food Court (E2022-024)
- Postponed petition for permanent waiver YMCA of Washington County (E2022-028)
- Petition for permanent waiver Myrtue Medical Center (E2023-001)
- Waupaca Elevator discussion

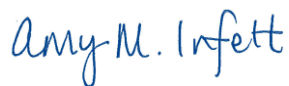
IX. Public comments

None.

X. Adjournment

Mr. Schumacher moved to adjourn the meeting and the board approved. The meeting adjourned at 10:48 a.m.

Respectfully submitted,



Ms. Amy Infelt, Secretary