

Iowa Division of Labor
Amusement Ride Safety

150 Des Moines Street
Des Moines, IA 50309-1836
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Fax: 515-242-5076
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amusement.iowa.gov

Amusement Ride
Operating Permit
Instructions

It is illegal to operate an amusement ride or device without a permit. Submit a completed application and certificate of insurance to the address above. The waiver section of the application form must be completed for a permit application submitted after May 1. Failure to adequately justify an application submitted after May 1 may result in denial of your operating permit. Permits expire annually on December 31st of the year issued.

Certificate of Insurance

The certificate of insurance submitted with your application must:

- Include "Iowa Division of Labor – Amusement Ride Safety, 1000 East Grand Avenue, Des Moines, IA 50319" as a certificate holder
- List included and excluded rides identified by the serial number
- State effective dates of the insurance coverage
- State a coverage amount of \$1,000,000.00 or more per occurrence

Inspection

Your equipment must be inspected by a designee of the Labor Commissioner before it can be operated in Iowa. Contact the Division of Labor as early as possible to schedule your inspection.

All rider safety signs shall be posted before the inspection. At the time of inspection the following must be presented to the inspector:

- maintenance logs
- daily inspection logs
- operator training logs
- NDT documents if required

Fees

Non-refundable permit fees are required at the time of submittal of application. Rides will not receive stickers and shall not operate until the permit and inspection fees are paid. Cash will not be accepted. Payment must be made by check, cashier's check or money order payable to the "Iowa Division of Labor – Amusement Ride Safety."

Permit Fees:	\$30.00 – 1-10 rides or concessions	\$40.00 – 11 or more rides or concessions
Inspection Fees:	\$250.00 – Major ride (more than 40 hours of work to assemble)	
	\$110.00 – Adult ride (passengers weighing 75 lbs or more and less than 40 hours to assemble)	
	\$75.00 – Kiddie ride – (passengers weighing 75 lbs or less)	
	\$40.00 – Concession booth	\$40.00 – Inflatable
	\$40.00 – Blower	\$40.00 – Generator

Reporting Requirements

You must notify the Division of Labor:

- immediately of an accident causing a death or injury needing more than first aid
- in writing within 48 hours of a major breakdown
- of any change in the owner's contact information
- of any change in your itinerary

If applying to self-inspect inflatables, you must submit both application forms. All criteria must be met. Notification will be sent once a decision has been made.

