

Contractor Registration

Iowa Division of Labor

1000 East Grand Avenue

Des Moines, IA 50319-0209

Phone: 515-242-5871

Fax: 515-725-2427

www.iowadivisionoflabor.gov/contractor-registration

contractor.registration@iwd.iowa.gov

FEE EXEMPTION FORM

If **all** of the following statements are true for you, you qualify for an exemption from the **\$50 yearly** contractor registration fee. If your business changes so that you no longer meet the exemption requirements, you must immediately forward the fee to the Iowa Division of Labor. If you qualify as fee exempt, sign below and have your signature notarized. Attach an additional sheet for employee data, if necessary.

- I am a self-employed contractor.
- I do not pay more than \$2,000 per year to employ other persons (do not included yourself) in the business of construction.
- I never perform construction work with or for other contractors working in the “same phase of construction” at the job site. The “same phase of construction” is defined as the same type of work, such as masonry, stonework, electrical work or concrete work, etc.
- If applicable, I have enclosed a list of all current employees and a list of all employees who have worked for me in the past 12 months and the amount paid to each employee.

Contractor’s signature (only if applying for fee exemption) Date

STATE OF _____

COUNTY OF _____

Signed and sworn to (or affirmed) before me on this _____ day of _____, 20____,

by _____
(name of contractor)

NOTARY PUBLIC in and for the State of _____

My commission expires _____