

**ELEVATOR SAFETY BOARD  
Meeting Minutes  
December 2, 2015**

**I. Call to order**

Chairperson Kris Kesterson called the meeting to order at 8:30 a.m. The meeting was held in the Capitol View Conference Room, 1000 E. Grand Ave., Des Moines, Iowa.

**II. Roll call**

Members present: Kris Kesterson, Chairperson  
Kathleen Uehling  
Marvin Schumacher (via phone)  
Todd Christensen  
Justin Carleton  
Amy Infelt (via phone)  
Wayne Sims (via phone)

Members absent: None

**III. Approval of agenda**

Ms. Uehling moved to amend the agenda by moving the financial management report before the Items for Action and approve it as amended.

Mr. Christensen seconded the motion and the board approved it unanimously.

Mr. Marvin Schumacher joined the meeting via phone.

**IV. Approval of minutes from October 2, 2015**

Mr. Christensen moved to approve the October 2, 2015 minutes. Ms. Uehling seconded the motion and the board approved it unanimously.

**V. Financial Report**

Ms. Jamie Swacker, IWD Budget Analyst, presented the following numbers as the financial report for the elevator safety program:

Revenue carryover at the end of FY 2015 = \$1,146,578.18.  
Revenue as of December 1, 2015 = \$1,904,948.00  
Expenses to date FY 2016 = \$569,128.00  
Total balance in the bank = \$1,335,828.00

**VI. Items for Action**

A. *through E. Variance applications from Iowa State University concerning wiring diagrams (E2015-148 through E2015-152)*

Ms. Kesterson passed the duties of chairperson to Mr. Sims, Board Vice-Chairperson.

Mr. Mike Stecker and Ms. Julie Hartl of ISU spoke to the board regarding the applications.

Mr. Stecker stated that they recently obtained schematics for two of the elevators and therefore they withdrew the variance applications docketed as E2015-150 (Linden Hall West, ID # 1049) and E2015-151 (Linden Hall East, ID# 1048).

Mr. Schumacher moved to approve the permanent variance for the remaining ISU variance applications. Mr. Christensen seconded. There was a discussion concerning the need for permanent variances. ISU described plans to modernize or decommission the conveyances. Ms. Hartl stated the schedule for the work hasn't been finalized but the schedule should be fixed within a year.

Mr. Christensen moved to amend the motion to a temporary variance of 12 months. Ms. Uehling seconded the motion. Except for Ms. Kesterson who abstained, the board voted unanimously to approve the amendment.

Except for Ms. Kesterson who abstained, the board voted unanimously to approve the amended motion granting a 12-month variance for docket numbers E2015-148 (Helser Hall, ID # 1045), E2015-149 (Linden Hall Dock, ID # 1047), and E2015-152 (Oak Hall, ID # 1051).

Ms. Kesterson assumed the duties of Chairperson.

*F. Variance application from Ft. Des Moines Museum regarding the car phone (E2015-153)*

Mr. Hal Chase of the Fort Des Moines Museum stated that the museum's board recently approved the purchase of an electronic device to substitute for the elevator car's phone and land line. The board discussed whether the device met the applicable code requirements and Mr. Chase withdrew the variance application.

*G. Report by subcommittee on child entrapment and related Notice of Intended Action.*

Mr. Carleton stated the subcommittee recommends filing the Notice of Intended Action distributed to the board. If the distance between the doors does not exceed 5 inches, no alteration would be necessary. Where the distance does exceed 5 inches, the method to mitigate the hazard is flexible. Ms. Uehling moved to approve the Notice of Intended Action. Mr. Christensen seconded the motion and the board approved it unanimously.

*H. Variance application from the Abbey Center regarding light curtain to prevent child entrapment (E2015-147).*

The Abbey Center is operating under a safety order. Mr. Jim Borwey suggested a temporary variance.

Mr. Carleton moved to approve a temporary variance to expire on August 1, 2015. Mr. Christensen seconded the motion and the board unanimously approved.

*I. Notice of Intended Action on material lifts*

Mr. Sims indicated that the subcommittee recommends filing the Notice of Intended Action that was distributed to the board. The proposals would apply to units being installed at the time of the rule and moving forward. The board discussed how to notify manufacturers.

Ms. Uehling moved to approve the Notice of Intended Action on material lifts. Mr. Sims seconded the motion and the board unanimously approved.

*J. Adoption of proposed rule published as ARC 2163C that would extend period of alteration permits*

This proposal would extend the length of time to complete an alteration to one year. Ms. Uehling moved to approve the adoption of the rule. Mr. Carleton seconded the motion and the board approved the motion unanimously.

Mr. Sims exited the conference call at 9:21 a.m.

## **VII. Reports**

### *A. Division of Labor*

Ms. Uehling stated that the notice of intended action on TV tower elevators has been delayed by the Governor's office. Staff is compiling information on the potential costs which will be provided to the Governor's office.

Mr. James Borwey, Elevator, Boiler, and Amusement Ride Bureau Manager, stated he hopes to hire two inspectors around the first of the year.

### *B. Report by subcommittee on safety tests*

Mr. Carlton said they are meeting after the board meeting.

### *C. Renner Walker, Assistant Attorney General, on Petition for Judicial Review*

Mr. Walker stated that there is a scheduling conference next week and a briefing schedule should be set at that time. It should take approximately two months for the briefing. It will be about a month after briefs for the oral argument. Hopefully we can have a decision in about 5 months.

## **VIII. Communications**

None

## **IX. Next meeting dates**

- Wednesday, January 20, 2016 at 8:30 a.m.
- Wednesday, February 24, 2016 at 8:30 a.m.

## **X. Next meeting agenda**

- Notice of Intended Action concerning safety standards for alterations of escalators and handicapped restricted use elevators.

## **XI. Public comments**

None

## **XII. Adjournment**

Mr. Carleton moved to adjourn the meeting. Mr. Christensen seconded the motion. The board approved. The meeting adjourned at 9:31 a.m.

Respectfully submitted,

  
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Mr. Justin Carleton